

## Course Progress and Attendance Requirements:

### Introduction:

Students coming to Australia for the purpose of education are granted entry on a student visa. One of the conditions of this type of visa is that the student shows satisfactory course progress. Progress is evident in the student's results in assessment tasks and submitted class work. An additional condition of this type of visa is to maintain a satisfactory attendance record.

### Course Progress:

#### What is unsatisfactory progress?

Unsatisfactory progress in a subject is when a student achieves below his or her ability in that subject. The School defines unsatisfactory progress as not working with diligence and sustained effort.

What happens when a student has unsatisfactory progress?

Eventually a student with unsatisfactory progress will be reported for breaking one of the conditions of their student visa. This means that they will no longer be able to study in Australia.

#### What will the School do?

Initially it is the School's responsibility to:

- meet with the student to discuss the problem and devise a plan to rectify the problem.
- provide extra assistance in that subject.
- warn the student, guardian and parents of the risk in writing.

#### If the problem persists:

- warn the student of the School's intention to report, giving the student the opportunity to appeal
- process the appeal
- if the appeal is unsuccessful, report the student.

#### Does the student have the right to appeal?

The student has the right to appeal at any stage of the process including the right to appeal to an independent body as per the complaints and appeals guidelines.